

Promoting Quality Project Action Plan

**[in response to Scrutiny
Committee's report on
quality of education in
September 2013]**

Objective : Raise standards at key stage 4

Action :

- **Raise awareness and ensure secondary schools' commitment to the project work**
- **Develop leadership within schools**
- **Improve Maths provision and standards**
- **Ensure appropriate learner achievement tracking procedures**
- **Raise and communicate all stakeholder' expectations**
- **Reduce polarisation of quality within and between schools**
- **Strengthen the LEA's role in raising standards in schools and promote school to school collaboration**
- **Further develop Governors key role as a critical friend**
- **Increase learners participation and influence of the voice of the learner**
- **Give guidance to schools so that they support vulnerable learners more effectively**
- **Develop the primary-secondary liaison**
- **Prepare a document outlining the features of 'Ysgol Gwynedd', an excellent school in all aspects of its work**

Outcomes for children and young people:

- **62% or more pupils achieve the Level 2+ Threshold standard (5 GCSE grades (A*- C) including Mathematics and Welsh or English) at Key Stage 4.**
- **64% or more pupils reach Level 2 (grade A*- C) in Mathematics.**
- **Narrow the gap between schools performance at TL2+**
- **Maintain the % of learners who reach TL1 – 97% +**
- **Narrow the gap between FSM and non FSM learners at TL2+ (<32%)**
- **Narrow the gap between performance score of LAC and those not in care**
- **Fewer Secondary Schools in Estyn 'follow-up' category.**
- **Fewer schools in amber/red category**
- **No school/department performs in FSM benchmark lower quartile for two year rolling period [2013/2014]**
- **LEA's performance exceeds or matches national benchmark at TL2+**

Implementation Measures	Responsibility	Monitoring Officer	Implementation Time-table		Milestones	Outcomes related to Children and young people and adults
			Commence	End		
1 Raise awareness and ensure the secondary schools commitment to the project work <ul style="list-style-type: none"> Present project aims to Gwynedd secondary headteachers. Visit every secondary school to gather information and obtain headteachers opinion about the project's direction Establish a Management Board for the project Report to headteachers on progress on the project at every GCSU meeting Prepare an Action Plan and disseminate 	NH	DRJ	Dec 2013			Secondary headteachers have a clear grasp of project aims. The headteachers have ownership of the aims and act based on information/training /support to raise learners standards of achievement.
			Jan 2014	April 2014	Information gathering forms for all schools.	
			May 2014	May 2015	Management Board meets – June 2014 October 2014 Dec 2014 Feb 2015 May 2015	
			February 2014	June 2015	Documents/ presentations disseminated.	

	it to all relevant stakeholders			May 2014	June 2014	Action plan communicated to all	
PROGRESS REVIEW				AMENDMENTS TO THE PLAN			
<p>Project aims have been disseminated with the headteachers. All the secondary schools have been visited. Following this, the Management Board was established and the draft version of the action plan was presented to members at two separate meetings. The draft plan was revised following Management Board members comments.</p> <p>Headteachers receive a report on project progress at GCSU meetings.</p>				<p>AJ represents GwE on the project Management Board following his appointment as Senior Challenge Adviser.</p> <p>The project will need to be completed by the end of the Easter term.</p>			
2	Develop leadership within the secondary schools						
	<ul style="list-style-type: none"> Present a model 'Developing Joint Leadership' to Primary and Secondary headteachers so that the development pathway and key stakeholders role is wholly clear. 	GaJ	DRJ	February 2014		Flow chart	Leaders have better understanding of aspects for attention to improve performance. Headteachers
	<ul style="list-style-type: none"> Report to headteachers on good practices in school leadership field at GCSU meetings (following research and visits) 	NH	OO	February 2014	June 2015	Documents/ presentations	/management teams act on the basis of individual schools development needs.
	<ul style="list-style-type: none"> Support in leadership field by GwE for the 5 schools named in the LEA PIAP (and 1 other school) by establishing a Leadership Network (see PIAP for 	EVJ	DRJ	Sept 2013	June 2014	GwE Reports	Leaders have access to professional networks and good practices.

<ul style="list-style-type: none"> details) Hold 3 day training for Middle Leaders. Action plans implemented by Middle Managers within the target schools. 	AJ	DRJ	June 2014	Training Programme June 3, 4	<p>Consistency in how schools respond to the LEA's requirements.</p> <p>Improvements in main indicators performance at school and LEA level.</p>
<ul style="list-style-type: none"> Create a training pack for middle managers for schools use. Schools use the pack to train middle tier leaders. Raise headteachers and professional tutors awareness of National developments in leadership development field. 	MR ALI, NH	DRJ OO	Nov 2013 February 2014	June June 2015	<p>Training Pack</p> <p>Minutes</p> <p>Increase in number of schools receiving Excellent or Good judgements during Visit 3.</p> <p>Fewer headteachers vacant posts throughout the LEA/More candidates for headteachers posts</p>
<ul style="list-style-type: none"> Identify potential amongst school staff (to be future leaders) and ensure appropriate CPD opportunities for them 	Headteacher s,TP		Ongoing	Guidance for TP Staff Development Plans	
<ul style="list-style-type: none"> Promote and support teachers NPQH applications 	GaJ	OO	Annual	Progress in successful NPQH applications	
<ul style="list-style-type: none"> Hold training in Management field for primary headteachers 	CC	GaJ	Sept 2014	March 2015	Headteachers receive training in key fields
<ul style="list-style-type: none"> Pilot 'Strategic Leadership' in the 			Sept 2014	July	Model of catchment-area

Moelwyn catchment-area .	GaJ	OO	2015	Scheme piloted	collaboration leading to progress in standards of learners well-being and attainment
<ul style="list-style-type: none"> Three schools share good practice (in key fields) with other school leaders 	NH	DRJ/OO	<div style="text-align: center;"> July 2014 Dec 2014 </div>	3 CPD days held. Lead to implementation at other schools.	
PROGRESS REVIEW			AMENDMENTS TO THE PLAN		
<p>A joint leadership development model was presented to headteachers in February. Good practice is shared at headteachers meetings. GwE have worked with leaders of 5 secondary schools to improve standard of leadership at the school. Improvement has been seen in the main performance indicators in the majority of schools.</p> <p>Ysgol y Moelwyn , Ysgol Botwnnog and Ysgol Dyffryn Ogwen have shared good practice. The training was well attended and very positive feedback was recieved.Other schools have implemented specific aspects following these days. These days have led to training of entire staff in some of the other schools.</p> <p>Training has been organised for primary headteachers in leadership (inter-personal/communication skills). Very good response to the training.</p> <p>A Strategic Leadership Pilot scheme is underway in Ysgol y Moelwyn's catchment area.</p>			<p>A training pack for Middle Managers will not be developed locally. Instead, training is organized for schools SMT members to develop them to coach, middle managers within their schools. The first training day in a series of 6 will be held on January 15th.</p> <p>The LEA has commissioned GwE to develop expertise of Professional Tutors to ensure leaders' development is promoted at every level within schools and to drive the School to School collaborative work.</p> <p>At the request of management teams, a meeting has been arranged for Schools Leaders responsible for curriculum development and time-tabling (following KS4 curriculum changes from September 2015). The meeting will be held in January 2015</p>		

QUANTITATIVE OUTCOMES :

Progress in main KS4 indicators:-

TI2+ 57.1% →61% , TI 2 82%→87%, TI2 Mathematics 61% →65%, TI 1 97% → 97.4%, DPC 56.4% →60.4%

Fewer schools in ESTYN follow-up category (2 →1)

Fewer schools in amber and red category; red from 4 to 2 and amber from 6 to 3.

The gap between schools performance at TI2+ was not narrowed.

3	Improve Maths provision and standards						
	<ul style="list-style-type: none"> Report to headteachers on good practices in Maths at GCSU meetings (following research and visits) 	NH	DRJ/OO	May 2014	June 2015	Documents/ presentations	<p>High standards in Maths teaching</p>
	<ul style="list-style-type: none"> Meet TAR Mathematics lecturer to discuss training and recruitment problems/make enquiries with the Education department 	NH/ALL	OO	May 2014		<p>Feedback from the meeting.</p> <p>Collaborate with the University to train staff.</p>	<p>64% of learners reach L2 in Mathematics.</p> <p>LEA outperforms average for Wales (5th position or above)</p>
	<ul style="list-style-type: none"> Identify a co-ordinator and organise termly meetings for Secondary Numeracy Co-ordinators to promote County Numeracy strategy. 	NH	OO	Sept 2014	June 2015	Share good practices throughout the county. Prepare a County numeracy strategy.	<p>County numeracy strategy implemented</p> <p>KS4 revised curriculum successfully presented in September 2015.</p>
	<ul style="list-style-type: none"> Analyse Maths results throughout the 						

<p>County – identify good practices and successful strategies and share them. Remind schools of KS4 Mathematics Plan.</p>	<p>NH</p>	<p>OO</p>	<p>Sept 2014</p>	<p>Nov 2014</p>	<p>Good practices shared.</p>	<p>Suitable candidates for Mathematics posts in the County's schools.</p>
<ul style="list-style-type: none"> Hold CPD day and focus on Excellent lessons that develop learners numeracy 	<p>INSET sub-group</p>	<p>OO</p>	<p>October 2014</p>		<p>Collaboration within./between schools to develop enrichment tasks</p>	
<ul style="list-style-type: none"> Ensure that Maths departments in Gwynedd are aware of regional developments in Mathematics and receive training in preparation to present GCSE Numeracy and new Maths GCSE from September 2015 / Establish Mathematics 'Lead School' 	<p>AS/NH</p>	<p>OO</p>	<p>Sept 2014</p>	<p>June 2015</p>	<p>Schemes of work/resources prepared and shared</p>	<p>More schools offer a place to trainee Maths Teachers</p>
<ul style="list-style-type: none"> Organize county-based training for Mathematics teachers 			<p>Sept 2014</p>	<p>Dec 2014</p>	<p>Quality CPD. . Up-skill Maths teachers.</p>	
<ul style="list-style-type: none"> Respond to Maths recruitment problems – schools (6th Form)/C areers Wales). Present a paper offering suggestions/solution. 	<p>NH NH</p>	<p>OO OO</p>	<p>July 2014</p>	<p>Dec 2014</p>	<p>Paper presented and discussed at the education dept Management Team.</p>	

<p>PROGRESS REVIEW</p> <p>Learners performance Summer 2014 higher in every indicator. Improvement in Maths Level 2 results and in TL2+ results.</p> <p>‘Good Practice in Mathematics’ booklet given to every school summarising successful practices in some schools, including a report on effective practices at 11 schools, outlining KS4 Maths Strategy, and summarizing ESTYN findings.</p> <p>Two meetings were organized and held for the County’s Numeracy co-ordinators led by NJ. Work has started on preparing Numeracy resources (operational and reasoning) to promote the field cross-curricularly in collaboration with Isle of Anglesey Numeracy Co-ordinators.</p> <p>A paper was presented offering a solution to the Maths situation within the County.</p> <p>A CPD day on numeracy was held at two centres for representatives of all the County’s schools at Ysgol Syr Hugh Owen and Ysgol Eifionydd. Schools had an opportunity to collaborate in the afternoon.</p> <p>WJEC has held training for Maths and Numeracy GCSE course.</p>			<p>AMENDMENTS TO THE PLAN</p> <p>It is expected that Ysgol Eirias will lead training in GCSE Mathematics across the region.</p> <p>Request from GwE to take responsibility and costs (jointly with Isle of Anglesey) for the Numeracy sessions (and Literacy)</p> <p>AJ and NH to look at solutions to recruitment problems in fields such as Maths (and English). NH to hold discussions with UCNW Bangor to re-train teachers in English and Maths. AJ to make arrangements for head of training school in Birmingham to attend the next meeting of North Wales Headteachers. AJ also to consider TeachFirst scheme in YSHO context.</p>			
<p>OUTCOMES :</p>						

Learners performance in GCSE maths improved in 2014 – 65% (61% in 2013)

4	Sicrhau bod gweithdrefnau addas i dracio cyflawniad dysgwyr						<p>Consistency throughout the County regarding target setting process, frequency of assessment, assessment of progress against targets and intervention.</p> <p>Learners receive appropriate support to achieve potential</p> <p>Narrowing of the gap between FSM and LAC learners performance and their peers</p> <p>Performance of Gwynedd learners in the main indicators in the higher quartiles.</p>
	<ul style="list-style-type: none"> Reach County-based agreement on principles of Target Setting, Assessment and Tracking 	NH	OO	April 2014		Paper disseminated	
	<ul style="list-style-type: none"> Develop a system so that schools report on learners attainment against their targets to the LEA more regularly. 	GwE	OO GaJ	Sept 2014	July 2015	The LEA able to monitor school performance against targets	
	<ul style="list-style-type: none"> Visit other LEAs that have ‘excellent’ procedures at LEA level to use data and track progress. 	NH	OO	June 2014	Feb 2015	Good practices disseminated	
	<ul style="list-style-type: none"> Hold sharing good practice sessions in Target Setting, Assessment, Tracking and Intervention (YUB, YB, YYM) 	YUB, YB, YYM	OO	May 2014	July 2014	Good practices disseminated	
	<ul style="list-style-type: none"> Establish a more effective system of progress tracking KS2/KS3 	NH, GaJ		July 2014	Dec 2014		
	<ul style="list-style-type: none"> Promote tracking progress and well-being of vulnerable pupils (link with P4). Include focus on invisible learners. 	SW	OO OO	September 2014		More detailed data available to schools to organize intervention	

	<ul style="list-style-type: none"> Promote use of new live FFT – ensure a Welsh medium system 	Cynnal		Sept 2014	April 2015		
PROGRESS REVIEW				AMENDMENTS TO THE PLAN			
<p>Three schools have shared good practices in Target setting, Assessment, Tracking and Intervention.</p> <p>An initial meeting was held at Ysgol y Moelwyn to discuss a paper summarising the principles of Target Setting, assessment, progress tracking and intervention.</p> <p>Have held discussions with officers in some LEAs on the use made of data within the LEA.</p> <p>Have met SW to discuss fields to include within SAC of the Youth Engagement Framework. Schools are trialling this system.</p> <p>Schools to report termly on progress made against targets.</p>				<p>Intention to establish a regional agreement in Target Setting, Assessment, Tracking and Intervention.</p> <p>GwE has responsibility for this aspect. AJ to organise a meeting soon for representatives of schools to enable schools to adopt agreed principles.</p> <p>Regional data Unit to be established.</p> <p>Have investigated other LEA work pattern in data field and reported to Achievement Panel on the situation locally compared to other authorities.</p> <p>Primary and secondary schools are invited to trial a central reporting system. Officers from Carmarthen will hold a raising awareness afternoon on December 9th.</p>			
5	<p>Raise and communicate all stakeholders expectations</p> <ul style="list-style-type: none"> Prepare an information sheet for learners and their parents on KS4 menu and main indicators (<i>link with the learning partnership</i>) 	BHP / EM	OO	July 2014		Area Prospectus	Roles of all stakeholders clearly defined and owned by them
	<ul style="list-style-type: none"> Report to headteachers/Inclusion 	NH/HWO/		Jan 2014	Feb 2015		

<p>Group on good practices (following research and visits) and on the good practices to reach the parents and learners who disengage themselves from education.</p> <ul style="list-style-type: none"> Give more detailed consideration to Y9 choices and the number and type of subjects some individuals follow. 	<p>Schools staff</p> <p>Individual Schools</p>		<p>Oct 2014</p> <p>Feb 2015</p>	<p>Minutes meetings, Documents</p> <p>PDG Schemes</p> <p>Record of learners selected subjects</p>	<p>High expectations placed by all stakeholders.</p> <p>Schools performance targets place them in the higher quartiles.</p> <p>Schools effectively plan to meet vulnerable pupils needs – narrow the gap between learner groups performance.</p>
<ul style="list-style-type: none"> Ysgol y Moelwyn share their vision of having high expectations of their learners and inspire them to have self-belief to succeed. 	<p>DL</p> <p>Staff</p> <p>Moelwyn</p>		<p>July 14</p>	<p>Secondary school leaders implement the same principles in their establishments.</p>	
<p>REVIEW PROGRESS</p>			<p>ADJUSTMENTS</p>		
<p>Schools provide parents with details of KS4 menu – documentation and parents evenings.</p> <p>Present a strategy that refers to Promoting Family Engagement to the Inclusion Group.</p> <p>Day held at Ysgol y Moelwyn a success – very positive feedback.</p> <p>Have presented a paper to schools referring to good practice of giving learners career advice as they select subjects in year 9.</p>					

6	Narrow the extremes in quality within and between schools. <ul style="list-style-type: none"> Clarity in LEA and GwE role 	DRJ / EVJ	ITJ	By September 2014		Summary report prepared	Gap narrows between schools performance in the main indicators and the gap between performance in subjects within schools.
	<ul style="list-style-type: none"> Develop the Standards' Group's role to monitor standards in schools more carefully 	OO	GT	June 2014		Minutes of Quality Group	Consistency in performance in subjects within individual schools (/residuals specific departments)
	<ul style="list-style-type: none"> Include 'polarisation' within schools as a point for discussion in Visit 1. Schools report on this and prepare an action plan. 	OO/EVJ	OO	Oct 2014	Dec 2014	Visit 1 Reports : Visit 2 Follow-up	
	<ul style="list-style-type: none"> Gather good practices from other areas and countries 	NJH	OO	September 2014	Feb 2015	Practices documented and shared	
REVIEW PROGRESS				ADJUSTMENTS			
<p>Have produced a document outlining the LEA and GwE's responsibilities within the National Model. The document mentions more robust methods of ensuring accountability by GwE. These discussions between the LEA and GwE are ongoing. Secondary Heads receive a report from GwE Challenge Senior Advisers at every meeting.</p> <p>The Standards Group holds fortnightly meeting and focus on discussing schools. Standards Group Programme rationalised to hold more</p>				<p>No specific focus on polarisation within schools in Visit 1 – as this matter arose as a matter of course during the discussion on Summer's results.</p> <p>To focus on 'Teaching and Learning' procedures within schools.</p>			

meaningful discussions on specific schools. Challenge Advisers attend the meetings to present a report and respond to questions on specific schools.

Visit successful schools in different areas of Wales and research best practice over the Internet.

7	Strengthen the LEA's role when raising standards in secondary schools.						
	<ul style="list-style-type: none"> Clear procedure for supporting and sharing good practice established. 	NH	DRJ	May 2014	April 2015	Outline of procedure	Increase in the number of 'green/yellow' schools
	<ul style="list-style-type: none"> Item on quality of education including sharing good practice, on the agenda of every meeting of the secondary headteachers. 	NH	OO	Jan 2014	April 2015	GCSU Minutes	Fewer secondary schools placed in ESTYN follow-up category
	<ul style="list-style-type: none"> Three schools share good practice (in key fields) with other schools leaders. Every school has an opportunity to share its best practices at various forums. 	NH	DRJ/OO	July 2014	April 2015 Dec 2014	3 CPD days held. Has led to implementation at other schools.	
	<ul style="list-style-type: none"> Confirm GwE broker role and the Council's service level agreement to support improvement 	OO/HFE	ITJ	Sept 2014		Rôle of Brokerage and Support Officer outlined.	
	<ul style="list-style-type: none"> Collaborate with GwE Brokerage and Support Officer and establish a pattern of School to School 	NH/RhH	OO	Sept 2014	April 2015	Pattern of collaboration within and between schools established.	

	collaboration.		OO				
	<ul style="list-style-type: none"> Outline LEA expectations for its schools in a 'Gwynedd School' document and launch it. 	NH		Jan 2014	May 2014	Document prepared	
PROGRESS REVIEW				AMENDMENTS			
<p>Good practices disseminated in the Headteachers group and in the Inclusion Group.</p> <p>Three schools have already held a Sharing Good Practice Day.</p> <p>A meeting has been held with RhH, GwE Brokerage and Support Officer – outlining the work that has been completed within the LEA. Arrangements have been made for RhH to attend a meeting of Gwynedd professional tutors on January 21 to maintain the practice of a County based CPD development day. The agenda for that day will be more flexible to enable schools/departments/teachers to meet to collaborate in specific fields.</p>				<p>GwE has a prominent role in promoting school to school work.</p> <p>A bulletin to be produced for secondary schools sharing information on the project work.</p>			
8	Further develop the Governors key roles as a critical friend						
	<ul style="list-style-type: none"> Need to ensure that headteachers understand pattern of work of effective Governing bodies – presentation at a headteachers meeting and YDO share good practice. Need to ensure that governors have a clear grasp of the LEA's role. 	GwE/OMB/ NH	OO	Sept 2014	October 2014	Gwynedd Governors Handbook/Check list	<p>All Secondary Schools Governing Bodies have effective work pattern</p> <p>Progress in number of Governing Bodies awarded the Bronze</p>

	<ul style="list-style-type: none"> Urge Governing Bodies to apply for the Governors Quality Award (Bronze/Silver) 	OMB	OO	Sept 2014	GCSU Minutes	Award
	<ul style="list-style-type: none"> Headteachers train Governing bodies (data field) 	Schools	OMB	Sept 2014	Dec 2014	Training Pack
REVIEW PROGRESS			ADJUSTMENTS			
<p>OMB has presented information to headteachers on effective Governing Bodies' work patterns, reminding headteachers of Governors' statutory duties and raising awareness of bronze award for Governing Bodies.</p> <p>GwE have held training sessions for Governors.</p> <p>Some headteachers have trained Governors on performance data.</p>			<p>This field to become GwE's responsibility.</p>			
9	<p>Increase learners participation and the impact of the voice of the learner</p> <ul style="list-style-type: none"> Consult with Judith Roberts (Healthy Schools Scheme) Promote pupils councils within the schools. Include a regular item on participation on the inclusion group agenda. 	NH	RJ	Sept 2014	Outline of effective school council work pattern	<p>Every school has a participation strategy</p> <p>Schools are inclusive schools</p> <p>School Councils effectively implement within the schools.</p>
	<ul style="list-style-type: none"> Hold learner focus groups to obtain 					

	<ul style="list-style-type: none"> their opinion about 'Gwynedd School' features. Training for School Councils/School Councils Officers/Pupil Governors. 	NH	OO	Sept 2014	Oct 2014	Learners opinion included in the project.	Learners questionnaires very positive. Schools respond to questionnaire findings
		NH	OO	Sept 2014	Oct 2014	Regional Sessions held within the County.	
	<ul style="list-style-type: none"> Include learners as an integral part of the Promoting Quality project. 	NH	OO	Sept 2014	May 2015	Film to launch the document	
	<ul style="list-style-type: none"> Disseminate pupils questionnaires. Cascade learners opinion back to their schools. 	BER	OO	Sept 2014	Dec 2014	Questionnaire analysis	
	<ul style="list-style-type: none"> Ensure that a Governor has contact with the School Council. 	NH/ OMB	OMB	Sept 2014	Dec 2014	Details of Contact Governor obtained	
	<ul style="list-style-type: none"> YyM shares good practice Provide schools with guidance on preparing Participation Strategy 	NH NH/IO	OO OO	Sept 2014	July 2014 Dec 2014	Draft version Participation Strategy prepared and disseminated.	
REVIEW PROGRESS				ADJUSTMENTS TO THE PLAN			
<p>Training Day on 'Participation' held on November 12th. The day organized through consultation with Judith Roberts. Very positive feedback to the day. All materials prepared shared with the schools.</p> <p>Have visited the secondary schools to discuss participation with the staff</p>				<p>It was decided to hold a training day for the staff responsible for Participation, so that they train the learners at the school (more sustainable arrangement).</p> <p>A model Participation Strategy was prepared and was disseminated on November 12th at a meeting for Participation Co-ordinators.</p>			

member responsible for this area. The staff member will collect learners' opinions about the features of 'Ysgol Gwynedd'.

Ysgol y Moelwyn has shared good practice. .

Situation has been scrutinized within the LEA regarding promoting participation and consultation with Llio Johnson ,Children and Young People Partnership. Gwynedd does not have an individual who provides a lead on participation. 'Gwynedd Ni' is not operational. In several authorities, Participation Strategy is driven by a designated officer.

Questionnaires shared with specific schools (3/4 year cycle).

The support for learners was discussed during KS4 through holding focus groups with Yr 12 students. An individual report was prepared for each school and a summary report at an LEA level.

Following a meeting of the Management Board, it was agreed to hold training sessions for individual school councils during the first part of the Spring term if the schools wish to avail themselves of the training. The Co-ordinators were eager to hold a day during the Summer Term for the pupils councils and make this an annual arrangement.

M/D schools felt frustrated in what the school's older pupils could do to promote participation amongst the younger learners. A meeting was held with one of Coleg Meirion Dwyfor's management team to promote a relationship between their students and the secondary schools. It was agreed to a pilot a participation promotion plan between the College and one or two secondary schools. (Easter Term).

10	Provide guidance for schools to more effectively support vulnerable learners						
	<ul style="list-style-type: none"> Information sharing on best practices when supporting vulnerable learners, Sutton Trust research findings and appropriate use of Deprivation Grant 	NH	OO	March 2014		Document providing guidance disseminated	% Improvement in Secondary Schools attendance Learners receive appropriate support to reach potential
	<ul style="list-style-type: none"> Monitor the schools grant schemes and their impact on outcomes 	HW	GaJ	April 2014	Feb 2015	Schemes/ Evaluation Report	Narrowing of the gap between FSM and LAC pupils performance and their peers
<ul style="list-style-type: none"> Hold training at a county level to support vulnerable learners. 	HW/NH		February 2015				

	<ul style="list-style-type: none"> Develop and make better use of learner well-being and achievement tracking system. <p>Project P4.</p>	SW		Project P4			Gwynedd learners performance in the main indicators in the higher quartiles.
PROGRESS REVIEW				AMENDMENTS TO THE PLAN			
Evidence of research work summarised and presented to headteachers and to inclusion group members.				A Vulnerable Learners Support Strategy was prepared. The up-dates of ESTYN Review Framework and supplementary guidance on inspecting this field were shared. Also noted were good practices of schools who successfully narrowed the gap between the performance of specific learner groups and their peers.			
11	Develop the primary-secondary contact	GaJ/NH	OO	April 2014	June 2015	Bridging schemes meet the statutory requirements. Quality KS2/KS3 development plans.	Purposeful strategic planning at a catchment-area level. Learners confidently transfer from primary to secondary
	<ul style="list-style-type: none"> Re-visit the transition schemes and ensure that schools meet the statutory requirements. 				June 2015		
	<ul style="list-style-type: none"> Develop collaboration between Primary and Secondary to facilitate 			Sept 2014		Curricular	

	transfer and continuity in learners development from one key stage to the next.	GaJ/NH	OO			projects that promote literacy and numeracy have been developed.	
PROGRESS REVIEW			AMENDMENTS TO THE PLAN				
Ysgol Dyffryn Ogwen has reported on their bridging arrangements to the other schools in the County.			As part of their business plan, GwE is to focus on moderation of primary/secondary. Gwynedd has commissioned GwE to monitor transition plans. Visit ysgol y Moelwyn to see the catchment-area planning and its relevance to the rest of the County (to be undertaken)				
12	Prepare a document outlining expectations in 'Ysgol Gwynedd', excellent school in all aspects of its work	NH	DRJ/OO	Jan 2014	April 2015	Document completed	
REVIEW PROGRESS			ADJUSTMENTS TO THE PLAN				
The format of the document to be produced by the Management Board was agreed and it was agreed to include case studies as part of it.							